

<b>Subject:</b>	<b>Quarterly Performance Report (Q3 -October to December 2013)</b>
<b>Officer:</b>	Peter Flynn, Bill Pallett
<b>To:</b>	Overview and Scrutiny Committee, 5 March 2014
<b>Purpose:</b>	To consider the performance for the third quarter of the year 2013/14.

### **Introduction**

This report provides the headline issues on major variances in relation to the Council's overall performance for Quarter 3.

The detailed information showing all performance is available for Members to review at the eMembers room.

The headline performance information is set out in the following Annexes:

Key Service Indicators	Annex 1
Revenue Budget Monitoring	Annex 2
Capital Budget Monitoring	Annex 3
Internal Audit	Annex 4

### **Recommendation**

The Committee is requested to review the performance update, consider any advance questions received in relation to strategic issues and make any observations to the Executive.

## KEY SERVICE INDICATORS

### Headline Information

Of the key service indicators for which information was available, ten were on target or within agreed tolerances. One was off target at the end of the reporting period.

### Major variances (those off target)

KSI 7. Percentage of Planning appeals allowed by Planning Inspectors (low is good)	
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<b>Target for quarter:</b>	<b>Actual:</b>
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30%	39%
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### Management comments/action

28 decisions received of which 17 dismissed and 11 allowed resulting in performance above target. Slight drop in performance but no issues of concern. Householder appeal results being monitored.

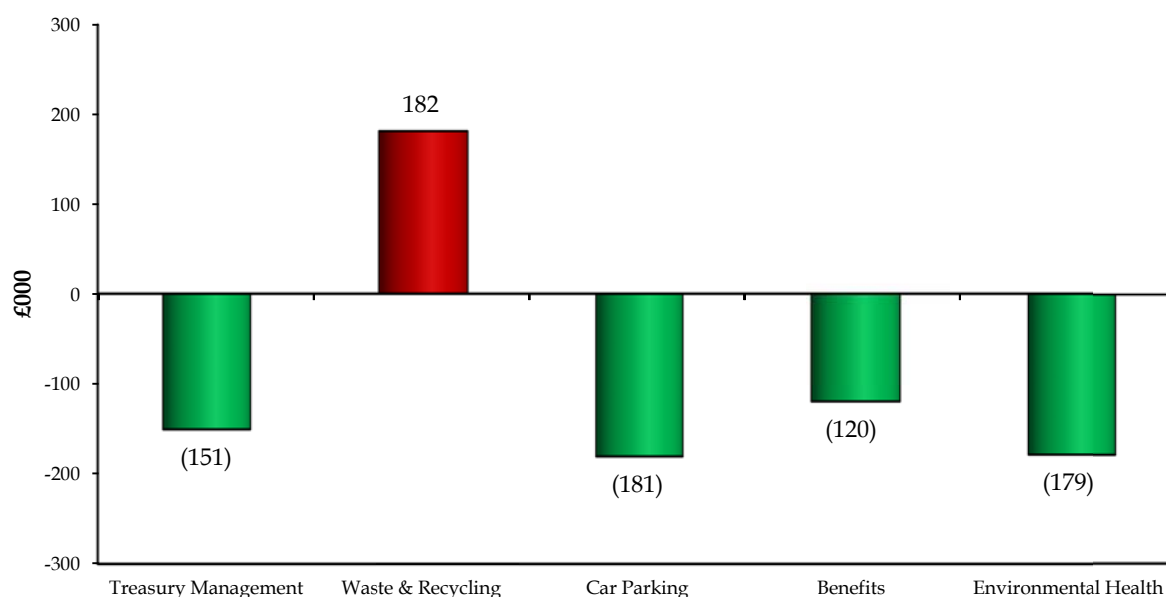
### eMembers room information

A copy of the full schedule and additional performance information can be found in the eMembers room.

### Headline Revenue Budget information

- Management budget: £17,359,800
- Forecast expenditure: £16,652,800
- Projected over-recovery: £707,000

Table 1: MAJOR REVENUE VARIANCES



### Major Variances

- **Treasury Management** – additional income of £103,000 on short-term investments has been forecast due to higher than budgeted interest rates and £48,000 anticipated underspend against borrowing costs.
- **Waste & Recycling** – under-recovery of income of £182,000 which is primarily due to a fall in paper recycling prices. Offset by an increase in garden waste and food waste recharges.
- **Car Parking** – a projected underspend of a £181,000 on salary costs and over-recovery of season ticket and Penalty Charge Notices (PCN).

- **Benefits** - over-recovery of £120,000 due to the earlier than budgeted receipt of the remaining balance of the Discretionary Housing Payments grant and higher than estimated rent allowance subsidy rate.
  
- **Environmental Health** - over-recovery of £179,000 mainly due to over-recovery licensing income from Private Hire licenses issued, vacant posts and additional grant income from partners Airalert and DEFRA.

### **eMembers' Room Information**

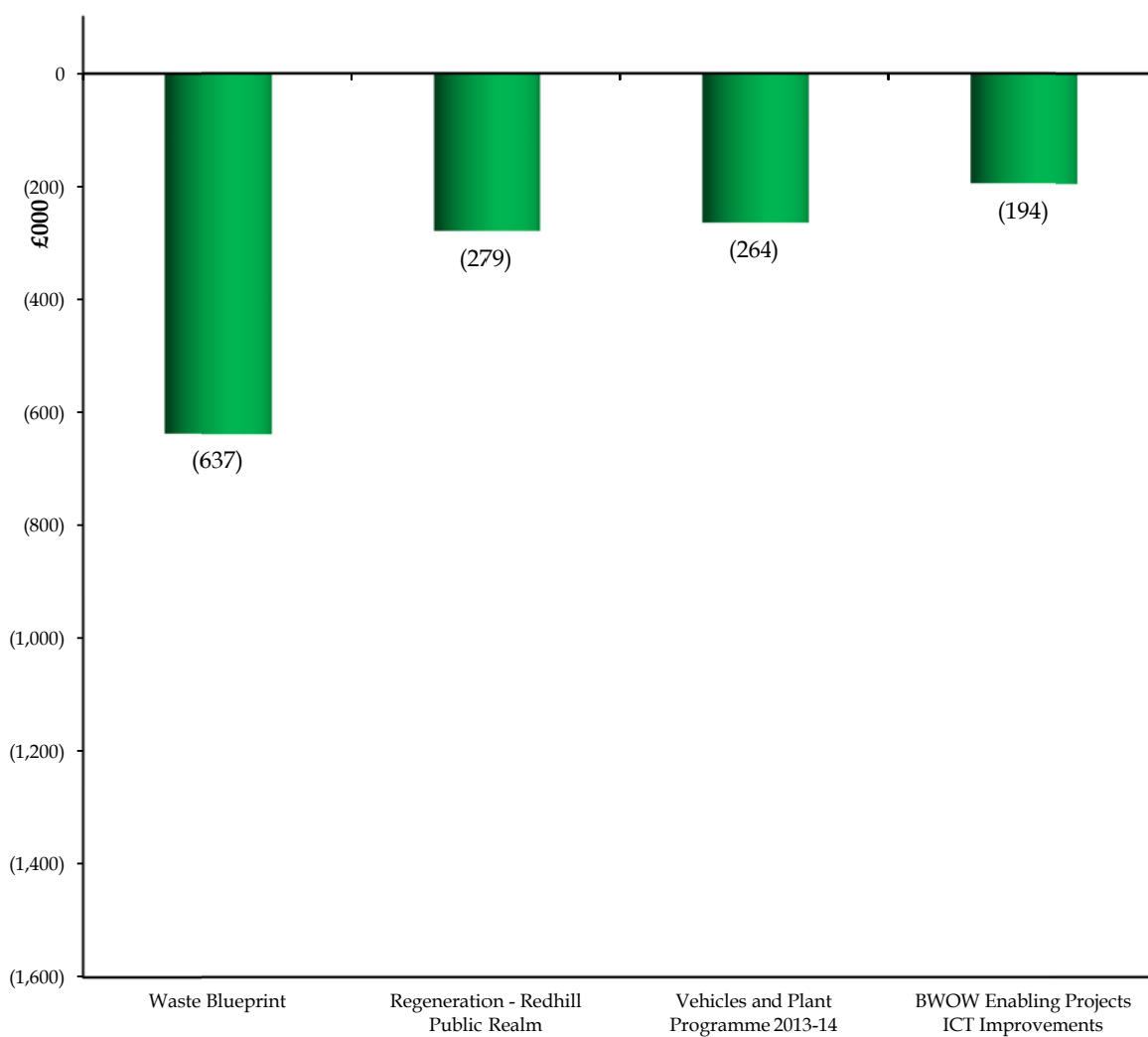
Further information has been provided in the eMembers room to support the Committee's consideration of the monitoring report as follows:

- Reconciliation of Original Budget to Management Budget
- Budget Monitoring Summary
- Analysis of Key Variances
- Impacts on Reserves.

### Headline Capital Budget information

■	Current budget:	£6,837,000
■	Forecast expenditure:	£4,674,600
■	Projected underspend:	£2,162,400 (or 32% of budget)

Table 1: MAJOR CAPITAL VARIANCES



## Major Variances

- **Waste Blueprint:** Underspend of £637,000 is forecast due to the rescheduling of the rollout of the service to flats which is planned for 2014/15 and 2015/16.
- **Regeneration:** Following the review of the Regeneration Programme and as a result of the reports going to Executive the majority of these budgets have been reprofiled and are now running closer to forecast. However due to additional slippage in the project **Redhill Public Realm** is currently projecting an underspend of £279,000.
- **Vehicles and Plant Programme 2013/14:** Underspend of £264,000 is forecast. This is largely due to the delayed replacement of a refuse vehicle. This budget will need to be carried forward as the Trade Waste review is still being undertaken and this will influence the type of vehicle purchased.
- **BWOW Enabling Projects - ICT Improvements:** This budget is forecast to be underspent by £194,000 as the projects have been deferred until 2014/15. It is anticipated the balance of the allocation will be required for the web project and exploitation of document management.

## eMembers' Room Information

Further information has been provided in the eMembers' room to support the Committee's consideration of the monitoring report as follows:

- Reconciliation of Capital Programme to Approved Budget
- Budget Monitoring Summary

## INTERNAL AUDIT

**Background**

The Annual audit plan is agreed by the Overview and Scrutiny Committee.

**SCORING**

<b>RED</b>	Taking account of the issues identified, the Authority cannot take assurance that the controls upon which the organisation relies to manage this risk are suitably designed, consistently applied or effective.
<b>AMBER/ RED</b>	Action needs to be taken to ensure this risk is managed. Taking account of the issues identified, whilst the Authority can take some assurance that the controls upon which the organisation relies to manage this risk are suitably designed, consistently applied and effective, action needs to be taken to ensure this risk is managed
<b>AMBER/ GREEN</b>	Taking account of the issues identified, the Authority can take reasonable assurance that the controls upon which the organisation relies to manage this risk are suitably designed, consistently applied and effective. However we have identified issues that, if not addressed, increase the likelihood of the risk materialising.
<b>GREEN</b>	Taking account of the issues identified, the Authority can take reasonable assurance that the controls upon which the organisation relies to manage this risk are suitably designed, consistently applied and effective.

**Headline Information**

During the quarter the following internal audits have been completed

<b>Name of Audit</b>	<b>SCORE</b>
Housing Benefit and Council Tax Support Scheme	<b>AMBER/GREEN</b>

**Recommendations with a high priority**

None

**Management action**

N/A

**eMembers room information**

Copies of the full report and individual audit reports.